

Ysgol Yr Esgob Church In Wales Voluntary Aided School

Dear Parents

School Gateway for Online Payments, Parental Consent & Text Messaging

You may have noticed that you are receiving texts from us from a different company. We are currently trialling the texting facility that is available with the on line payment system, School Gateway. This will mean that you are also able to text us back. However, this is not our preferred line of communication as we may not be able to instantly check messages received. If you have an important message that requires instant action, please ring 720287 as normal.

We plan to move over to this new texting system totally from January. When you receive a text from us please save the number to your phone and you will then know the message is from Ysgol Yr Esgob (01352 860111).

Most people have registered with School Gateway but if not, please log in to www.schoolgateway.com and select **New User**, this will generate a PIN number for you to use when logging in to School Gateway. **You need to use the email address and mobile number that school holds for you.** Please then -

There is also an APP available to download from the App Store. If you have an Android phone you need the latest version – 2.852 and an Iphone you need version 2.81 (53). Once you've downloaded the app, our texts will be delivered to you as instant app messages. Any messages that you send to school using the app will be FREE of charge to you. (Charges may apply if you text from your mobile phone). It's quick and easy to do. All you need to activate the app for the first time are your email address and mobile number that school holds on record for you. If you have trouble logging in, please contact school.

Multiple payments can be made on the internet and the APP. Just as a reminder, if at all possible can you make payments in one transaction (as each transaction attracts a fee for school). School can see the payment as soon as you have made it. It may take anything from 1 to 5 days to leave your account, depending on how you bank with. You will receive a confirmation email regarding the payment made and when it will leave your account.

If you have any queries please do not hesitate to contact the school office.

Mrs S Clisham
Headteacher

18th October 2018